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Board Meeting AGENDA

August 14, 2017

IN ATTENDANCE: Dierdre Cook, Pam Vagge, Jody Walton, Ruth Hartman, Liz Stroh, Amy Nicholl and Tom Wortman

ABSENT: Hannah Zimmerman

**MINUTES FROM PREVIOUS MEETING APPROVED AND FILED.**

**AGENDA (order in which items addresses may change at the meeting)**

**Liz moved to approve the July minutes and Pam seconded the motion to approve the minutes. Vote was unanimous.**

**1. REPORTS:**

* **Liz –** both kilns are back up and runningand the leaking faucet is fixed
	+ Tom also helped to fix a wheel
	+ Kiln repair person is coming to help fix the gas - ledge (peep shelf)
	+ Discuss about the consequences of glazes coming off of pots in gas kiln
		- Discussion of using cookies at the cost of 50 cents or if you choose not to use cookies on cone packs the person would be charged the repair cost of fixing the shelf
	+ **Liz moved that people will be charged for damages to the peep shelf in the gas kiln shelves - Dierdre seconded – Unanimously voted on**
	+ Liz is going to purchase shelves for the kilns
* **Dierdre**
	+ Classes are started
		- Chris’ evening and day classes full
		- Shanel Tuesday full
		- Interest in a glazing class – basics of how you glaze, how to mix glazes before you glaze, how to solve basic problems with glazing, and some advanced
			* 3 hours on a Saturday
			* Liz and Jody will send in ideas out for the class
		- Tom will redo the tiles and the test tiles.
			* come up with combinations for the students
			* it has been about 3 years since the last test tile
* **Ruth**
	+ Membership is full
	+ We currently have 15 associates
		- There was a question if we should add 2 more associate members
		- This would increase membership from 85-87
		- Discussion of cash flow implications, kiln space, and availability of shelf space with more associate members
		- Tom and Liz will do an inventory of shelf space to see what is available
		- It was decided to leave it as is for now – the Board will revisit this at a later date

**2. Pam – Updates and Discussion:**

* Members Roster status in web
	+ Pam is trying to get it password protected – PDF file can be password protected
	+ Pam will check into purchasing Adobe and also using Word – saving it as PDF and checking to see if can be made password protected
		- Adobe acrobat $179 for 509(c)3
* Go Daddy domain name transferred to Bluehost
	+ Website and Google were transferred to Bluehost
	+ 2 domain names now
	+ Proposed to get rid of Colorado Pottery.com name – Colorado Potters’ name is too close and can get confusing.
		- PayPal is on that account so it will be also transferred over
	+ Conversion to new domain will be made by June 1, 2018
	+ Bluehost Credit card expires 9/18
* Google docs board member account status? Resend? Check junk mail?

**3. Golden Guilder Discussion:**

* Tom shared Four Different Options with the Board:
	+ Golden Guilders Proposal – there could be four options for payment: No pay, Half pay, donate to Potters with a Purpose (full fee), donate to a scholarship fund (full fee)
	+ **Option 1** – **No pay** – current policy
	+ **Option 2** – **½ pay** – funds to guild coffers and allow full access
	+ **Option 3** – **Potters with a Purpose:**
		- full fee would be channeled in to a fund for PWP
		- would be used to pay for group activities that support the guild
		- pay for materials, glazes and firing currently being funded by the guild
		- account would have a maximum funding level and upon reaching excess funds would be channeled to the scholarship account
	+ **Option 4 – Scholarship Fund:**
		- full fee would be channeled into “scholarship” account
		- this account would be utilized to fund 1-2 individuals selected by the Board
		- Candidates should be high school or college students with a emphasis toward the arts
		- the scholarship would be for a maximum of a year
		- would be used to fund monthly fees and a set dollar level for materials and firing fees
		- expectation to participate in guild activities
		- must be at least a senior in high school and up to \_\_\_\_\_\_
		- account would have a maximum funding level and upon reaching excess funds would be channeled to \_\_\_
		- solicitation of current openings would be under control of marketing
		- will have to develop criteria for the scholarship
* Jody will work on a “mockup” of the scholarship format for us to look at it next time
* Discussion will continue to next Board Meeting

**4. Bank - PayPal Discussion:**

* Bank low end is 1 – 2% up to 44 ½ % . We would probably be up at 44.5% which is too high for us to consider at this point
* If people pay with credit cards there is no current problem paying with Pay Pal. Pay Pal gets 2 – 3% of money to manage account.
* Tom is going to talk to one of the members that has had experience with this further.

Tom suggested that the Rules and Regulations change for the remuneration is the current fulltime members’ dues plus $20. Facility Assistants - membership dues plus $20 (going from $60 to $65)

* Facility Assistants are expected to work 5 hours a week

Liz seconded

It was voted on unanimously – Pam abstained from the vote

**5. Agenda for All Members Meeting:**

* Reports
* Fall Show discussion
* Dues discussion and what dues would go toward ($2.50)

**6. Hand building floor update:**

* Both Home Depot and Lowes declined to do the floor
* The initial estimate from Home Depot was $3500
* Tom has begun to talk to local people that might be interested

**OTHER ITEMS/BUSINESS:**

* Discussion on heat in upper floor and possibilities of improving it

**MOTIONS AND VOTES FOR MEETING:**

* Motion – to charge people for damages caused to the gas kiln
* Tom suggested that the Rules and Regulations change for the remuneration is the current fulltime members dues plus $20.Facility Assistants - membership dues plus $20 (going from $60 to $65)
* Facility Assistants are expected to work 5 hours a week

**REVIEW OF ACTION ITEMS:**

**ACTION ITEMS CARRY OVER**

* Golden Guilders discussion on 4 Options
* Jody – Scholarship mockup for discussion
* Hand building floor

**ACTION ITEMS FROM MEETING**

**ITEMS FOR AND FUTURE BOARD MEETINGS:**

September:

October:

November:

December: