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Board Meeting AGENDA

MAY 8, 2017

IN ATTENDANCE: Tom Wortman, Ruth Hartman, Jody Walton, Pam Vagge, Hannah Zimmerman, Amy Nicholl

ABSENT: Liz Stroh, Diedre Cook

**MINUTES FROM PREVIOUS MEETING APPROVED AND FILED.**

**AGENDA (order in which items addresses may change at the meeting)**

**1. REPORTS:**

**Hannah – Budget –**

* will be in contact with the people that haven’t paid yet
* Hannah will check out the cost of taking a Quick Book course at Front Range
* Tom suggested that the Guild should pay for the cost of the Quick Books class

**Ruth – Membership –**

* three new members
* 76 members
* 15 associates
* 53 regular
* 8 families
* Ruth has ideas about getting new memberships that she would like to try – advertising through the newspaper
* Max is 79
* 70 regular active members
* 15 associates
* family membership numbers tie into the regular
* 2 inactive

**2. FINALIZE WAIVER FOR NON MEMBER STUDENTS/EVENT PARTICIPANTS:**

**Diedre is going to put this together – move to June agenda**

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**3.Golden Guilder Membership:**

* Once a person turns 70, the person will pay their membership but can choose to donate the cost of the membership to a scholarship, the maintenance of the Guild, or to Potters with a Purpose
* Tom motioned that we limit the number of Golden Guilders to 10% of membership, Amy seconded it and it was approved unanimously.
* The scholarship will be developed by Tom and brought back to the Board for a discussion.
* It was discussed that members could also donate to the scholarship if they wanted to do so.

**4. Hand building floor:**

* Tom will look into the cost of redoing the floor over the next month.
* Ruth suggested that we could have some of us pull up the floor and there was some discussion about the possibilities.

**OTHER ITEMS/BUSINESS:**

* **Pam –** tried to get into the member email list and can’t get into it with the current password. Pam will contact Cindy to clarify the password issue.

**Mailbox situation**:

* Ruth suggested that we cut down the tree
* Tom suggested that we get a locked (secure) mailbox – this could be done fairly quickly
* Discussion to get online payments going –
* Dana has volunteered to set up an online payment setup – PayPal is about 2% cost and there could be others that we could look at
* Ruth made a motion and Tom seconded to look into setting up the online payment accounting system
* Tom will give Dana – Hannah’s name to help get things set up

Tom had descriptions of the board positions that he made available (except for treasurer).

Ruth had a question about the clay delivery. Tom is going to check to see what our clay inventory should be kept at.

The Board Members set up their days for clay sales.

**MOTIONS AND VOTES FOR MEETING:**

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**REVIEW OF ACTION ITEMS:**

**ACTION ITEMS CARRY OVER**

1. Cindy will get costs for web Potters Page, maintenance, and training
	1. Jody is doing social media – Facebook, Pinterest, Twitter
	2. Pam is doing everything else
		1. One hour training or training for $120
		2. Pam would be willing to help other people out to learn about the web
		3. Setting up different Potter’s pages
		4. Question if we could put the email on the members only webpage
		5. Pam is going to check if there are ways to work with the webpage to store the data that is no longer working correctly on the Google Docs

**ACTION ITEMS FROM APRIL MEETING**

1. Kathi prepared the final waiver for approval - done

2. Liz to disposed of Green Black dry glaze – this is done and it is going to be sold at 5 pound bags. Tom will price it out ($11 -12 dollars per bag )

**ITEMS FOR AND FUTURE BOARD MEETINGS:**

May: New board members assume responsibilities

 Golden Guilder's Membership

 Hand building room floor

June: June Meeting June 12th – 5:30

 Review of pre-show guild clean up - consequences for members who did not participate

 Shanel, Show Chair - November show

 Discussion of liability of having alcohol at shows

 Hand building floor

 Paying online – update

 Website update – Jody and Pam

 Deirdre – **FINALIZE WAIVER FOR NON MEMBER STUDENTS/EVENT PARTICIPANTS**

July:

August: Review Facility Assistance proposal with Lead FA and schedule

September:

October

November

December